**TEAM WORK DISTRIBUTION**

**TEAM TIGERS**

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| Part of Project | Member | Details |
| Survey | Kylie  Kaitlyn | * Kylie created the questionnaire using Qualtrics * Kaitlyn had her students work on the survey * Kylie worked on the survey report |
| Interview Questions | All | Each of us all contributed in discussing the questions in the interview |
| Interviews | Kaitlyn | There is one all three joined in the interview, but other three were conducted by Kaitlyn |
| Audience Profile | Kylie  Kaitlyn | We worked on the profile together based on the interviews and survey |
| Card Sort | Adam | Adam worked on the card sort using the tool online |
| Site Map and Wireframes | Adam | Adam worked on it after he has all the result from the card sort |
| Articles | Kylie  Adam | * Kylie worked on articles for EagleConnect and Eagle Network * Adam worked on articles for MyUNT and Blackboard |
| Put articles on Madcap Flare | Kaitlyn  Adam | * Kaitlyn worked on the structure on Flare, and put the articles about EagleConnect and Eagle Network on it * Kaitlyn guided Adam how to use MadCap Flare * Adam put the articles about MyUNT and Blackboard on MacCap Flare |
| Memo | All | We all worked on the memo for our information architecture and information design choices |

\*Note that along the parts of the project, we always tried to help each other if needed, we also gave feedbacks and checked on each other very often.